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| Work, Health & Safety Policy  DEB SELWAY, PHD  SOLE TRADER  NDIS SUPPORT COORDINATOR  ABN: 85015119535  ABN: 8501511053  MID NORTH SA  SUPPORT  COORDINATION |
| March 2021  Authored by:  Deb Selway, PhD |

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| Health & SafetyEveryone is responsible for workplace health and safety. All staff, contractors, visitors, work experience and volunteer workers have a collective and individual responsibility to actively prevent unsafe working practices, monitor and report workplace hazards, and to keep themselves and each other safe.When visiting an NDIS Participant in their home, a Home Visit Risk Assessment, is undertaken to ascertain the safety of the practitioner prior to that visit. (See Home Visit Risk Assessment doc). Should a High risk be identified (e.g., aggressive dog on premises) the practitioner will recommend the meeting be undertaken with the Participant either by phone, Zoom/Skype, or meet at a local library or other appropriate local venue.Our Safety Vision & GoalsWe foster a culture of awareness that people’s safety is paramount and safe behaviour is modelled and respected. Continuous improvement is considered a standard part of our business practice.We willEnsure health and safety is an integral part of awareness.Encourage discussion with Participants on health and safety issues.Implement risk management systems to identify, asses, report, control and monitor workplace hazards.Ensure ongoing education and training to ensure the health, wellbeing and safety of all.Comply with all health and safety laws, regulations, statutory obligations, and industry requirements, including all relevant Workplace Health and Safety Acts and Regulations.Meet all the requirements of the NDIS Quality & Safeguarding Commission.Mid North SA Support Coordination commits to abiding by this Code of Conduct and understands its responsibilities under these guidelines. |